

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**PAUL MURPHY,**  
Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
BUDGET HEARING/  
REGULAR MEETING  
In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the  
Woodland Park  
Board of Education  
will hold a  
Budget Hearing/Regular Meeting  
April 26, 2023  
The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
at 7:00 PM**

**Formal action may be taken**

**PAUL MURPHY  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**BUDGET HEARING/REGULAR MEETING**  
**APRIL 26, 2023**

**WEDNESDAY 7:00 P.M. MUNICIPAL BUILDING**  
**5 BROPHY LANE**  
**WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Budget Presentation**
  - 5. Public Hearing-Budget Hearing Only**
  - 6. Adoption of Budget**
  - 7. Public Hearing – Agenda Items Only**
  - 8. Approval of Minutes**
  - 9. Superintendent’s Report**
  - 10. Board Attorney’s Report**
  - 11. Business Administrator’s Report**
  - 12. Old Business**
  - 13. New Business**
  - 14. Public Hearing**
  - 15. Executive Session**
  - 16. Adjournment**

**Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

**Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**THE WOODLAND PARK BOARD OF EDUCATION**  
**BUDGET HEARING/REGULAR MEETING**  
**APRIL 26, 2023**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present -

Members Absent –

Also Present -

**POWERPOINT PRESENTATION ON 2023-2024 BUDGET**

**PUBLIC HEARING-BUDGET HEARING ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**223-278 - ADOPTION OF THE BUDGET FOR THE 2023-2024 SCHOOL YEAR**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, County of Passaic, that the 2023-2024 School District Budget be approved as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$21,551,504	\$18,144,287
Total Special Revenue Fund	\$ 4,625,657	NA
Total Debt Service Fund	\$ 500,500	\$ 500,500
Totals	\$26,677,661	\$18,644,787

Roll Call:

**REGULAR MEETING**

**PUBLIC HEARING-AGENDA ITEMS ONLY**

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**223-279 - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the March 20, 2023 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the March 20, 2023 regular meetings.

Roll Call:

**SUPERINTENDENT'S REPORT**  
**BOARD ATTORNEY'S REPORT**  
**BUSINESS ADMINISTRATOR'S REPORT**

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 223-280 through 223-283.

Roll Call:

**223-280 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2023 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2023 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**223-281 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of January 2023.

<b><u>Account #</u></b>	<b><u>Acct. Description</u></b>	<b><u>Old Amount</u></b>	<b><u>Adjustment</u></b>	<b><u>New Balance</u></b>
11-000-100-586-00	Tuition Private Sch Disab	\$ 63,000.00	\$30,000.00	\$ 93,000.00
11-000-216-320-00-00-060	Students-Speech/Rel/Svc	\$434,248.00	\$25,000.00	\$459,248.00
11-000-216-320-00-00-065	Purchased Professional	\$ 63,749.00	(\$46,500.00)	\$ 17,249.00
11-000-219-104-00-00-065	Salaries of Other Prof	\$ 83,479.00	\$5,000.00	\$ 88,479.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$153,650.00	(\$20,000.00)	\$133,650.00
11-000-219-600-00	Supplies & Materials	\$ 3,800.00	\$500.00	\$ 43,00.00
11-000-221-176-00-00-070	Salaries Math & Literacy	\$ 8,800.00	\$5,000.00	\$ 13,800.00
11-000-222-500-00-00-060	Other Purch Services	\$403,900.00	\$5,000.00	\$408,900.00
11-000-230-100-00-00-000	Salaries Administration	\$201,351.00	\$2,0000.00	\$221,351.00
11-000-251-592-00	Miscl Purch Services	\$ 15,975.00	\$500.00	\$ 16,475.00
11-000-251-600-00	Supplies & Materials	\$ 8,550.00	\$500.00	\$ 9,050.00
11-000-261-420-00	Clean Repair & Maint Svc	\$220,300.00	\$7,000.00	\$227,300.00
11-000-261-610-00	General Supplies	\$ 37,750.00	\$5,150.00	\$ 42,900.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 56,703.00	\$500.00	\$ 57,203.00
11-000-262-420-00	Clean Repair & Maint	\$ 29,400.00	\$1,350.00	\$ 30,750.00
11-000-262-520-00	Insurance	\$159,500.00	(\$4,000.00)	\$155,500.00
11-000-262-610-00	General Supplies	\$ 75,000.00	\$5,000.00	\$ 80,000.00
11-190-100-340-00	Purch Technical Svc	\$ 96,640.00	\$8,000.00	\$104,640.00
11-190-100-610-00	General Supplies	\$176,600.00	\$2,000.00	\$178,600.00
11-213-100-101-00-00-060	Salaries Resource Room	\$304,000.00	(\$25,000.00)	\$279,000.00
11-213-100-101-00-00-070	Salaries of Teachers	\$513,980.00	(\$25,000.00)	\$488,980.00
20-218-100-321	PEA Purch Prof Educ Svc	\$ 72,800.00	\$12,000.00	\$ 84,800.00
20-218-100-600-00-00-000	PEA in Supplies & Materials	\$ 62,400.00	\$1,000.00	\$ 63,400.00
20-218-200-104	PEA Sal of Other Prof	\$228,684.00	(\$1,000.00)	\$227,684.00
20-218-200-329	Purchased Professional-E	\$ 20,000.00	(\$17,000.00)	\$ 3,000.00
20-218-200-240	PEA SS Cleaning Repair	\$ 13,931.00	\$5,000.00	\$ 18,931.00

**223-282 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$598,044.64, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#71	\$343,606.98
#72	\$143,897.57
#L71	\$110,540.09

**223-283-HIB DECISION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2023-33, 2023-34, 2023-35, 2023-36, 2023-37, 2023-38 & 2023-40, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call:

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:****223-284- APPOINTMENT OF HIRE – PT CUSTODIAN – K. QUINONES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Kennet Quinones, as a part time custodian for the 2023-2024 school year, (currently sub custodian), at a rate of \$27/hr., not to exceed 27.5 hours per week, as per current WPEA agreement. (Subject to change pending contract negotiations) Effective July 1, 2023.

Roll Call:

**223-285 -WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL & RATIFY APPROVAL**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve and ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2022-2023 school year.

Name	Activity	Date	Fee	Travel	Total
Michele Herrmann	Intro to Desmos	5/18/23	\$175	\$2.35	\$177.35
Samantha Ament	The Goodness Model for Education	5/4/23	\$99.99	\$20.68	\$120.67
Terri Carbonelli	Pediatric + Adolescent Gynecology Conference	4/20/23	NA	NA	NA

**223-286-APPROVAL OF MEMORIAL SCHOOL'S MUSTANG ACADEMY STIPENDS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Memorial School's Mustang Academies, at \$40/hr., as follows:

ACTIVITY	ADVISOR	HOURS PER WEEK	DATES OF PROGRAM
Facts & Snacks	Samantha Ament & Kimberlee Bertino	4	5/2/23-6/8/23
Weight Training/Nutrition	Christina McGarrity & Terri Carbonelli	4	5/2/23-6/8/23
Soccer Clinic	Kimberlee Maier & Alyxx Mangine	4	5/2/23-6/8/23
Solar Energy Club	Bill Krakower	4	5/2/23-6/8/23
Debate Team	Brittney Brickner	4	5/2/23-6/8/23

Roll Call:

**223-287-APPROVAL OF BEATRICE GILMORE SCHOOL'S BEAR DEN ACADEMY STIPENDS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Beatrice Gilmore School's Bear Den Academies, at \$40/hr., as follows:

ACTIVITY	ADVISOR	HOURS PER WEEK	DATES OF PROGRAM
Brain Games	Gateano Pomante & MaryRose Scarpa	4	5/2/23-6/8/23
Be Crafty	Chris Melton & Charlene Nyehnius	4	5/2/23-6/8/23
Be Smart	Jenna Moore & Chelsea Petrecca	4	5/2/23-6/8/23
Be Organic(Gardening)	Pamela Yesenosky & Tina Masefield Venous Gunasekera	4	5/2/23-6/8/23

Roll Call:

**EDUCATION:****223-288- APPROVAL OF CHANGE TO 2022-2023 SCHOOL CALENDAR**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve changes to the 2022-2023 school calendar to reflect June 16, 2023 as the last day of school for students & staff, with one session days on June 14<sup>th</sup>, June 15<sup>th</sup> & June 16<sup>th</sup>.

Roll Call:

**FINANCE:****223-289-APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES-2023-2024**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2023-2024 school year, at a total annual cost of \$298,907.32. (Includes 3 full time, on-site technicians)

Roll Call:

**223-290- APPROVAL OF CONTRACT RENEWAL – POMPTONIAN FOOD SERVICES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Be it resolved that the Woodland Park Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2023-2024.

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.2307 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation.

The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$4.095 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.2307 will be multiplied by total meals.

2. There is no guaranteed financial performance

3. Total Estimated Cost of Contract:

Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. The Total Estimated Cost of Contract is \$633,207.78

Roll Call:

**223-291-APPROVAL OF PURCHASE – PLAYGROUND EQUIPMENT – ECC**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase and installation of playground equipment at the Early Childhood Center, through Ben Shaffer Recreation, Inc., State Contract #ESCNJ 20-21/22, Co-op #65MCESCCPS. Also includes removal & disposal of old equipment. Total approximate cost: \$223,426.02, to be funded through the Preschool Education Aid Grant.

Roll Call:

**223-292-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY - SPEECH THERAPY SERVICES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Speech Therapy services for the 2023-2024 ESY program, at a rate of \$95/hr., effective 7/10/23-8/17/23.

Roll Call:

**223-293-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY - PHYSICAL THERAPY SERVICES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Physical Therapy services for the 2023-2024 ESY program, at a rate of \$95/hr., 3 days per week, effective 7/10/23-8/17/23.

Roll Call:

**223-294-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY – EDUCATION EVALUATIONS-INCLUDING, IEP’S, MEETING ATTENDANCE, SPEECH , OCCUPATIONAL, PHYSICAL, PSYCHOLOGICAL, SOCIAL**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Educational Evaluations for the 2023-2024 ESY program, at a rate of \$400 per evaluation, IEP’s and meeting attendance will be charged at \$95/hr., effective 7/10/23-8/31/23.

Roll Call:

**223-295-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR - PT SERVICES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for PT services for the 2023-2024 school year, 4 days per week, at a cost of \$93,507.00, effective 9/1/23-6/30/24.

Roll Call:

**223-296-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR – EDUCATION EVALUATIONS-INCLUDING, IEP’S, MEETING ATTENDANCE, SPEECH , OCCUPATIONAL, PHYSICAL, PSYCHOLOGICAL, SOCIAL**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Educational Evaluations for the 2023-2024 school year, at a rate of \$400 per evaluation, IEP’s and meeting attendance will be charged at \$95/hr., effective 9/1/23-6/30/24.

Roll Call:

**223-297-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR – HOME INSTRUCTION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Home Instruction services for student ID#34711, for the 2023-2024 school year, at a rate of \$70/hr., 10 hrs. per week, effective 9/1/23-6/30/24.

Roll Call:

**223-298 - REJECTION OF BIDS – Woodland Park Board of Education Memorial Middle School, Charles Olbon School and Beatrice Gilmore School Mechanical Improvements**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED, that the Woodland Park Board of Education hereby rejects all bids received on April 25, 2023, Bid #2023-01 for Memorial Middle School, Charles Olbon School and Beatrice Gilmore School Mechanical Improvements pursuant to N.J.S.A. 18A:18A-22(a), as the lowest bid received substantially exceeds the Board of Education's allocation of funds for the project.

Roll Call:

**223-299-EARLY CHILDHOOD CENTER RENOVATIONS PROJECT – CHANGE ORDERS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve ratification of the following change orders for the Early Childhood Renovation Project:

Change Order 1 – Ejector Pump at Bldg #2	\$10,904.65
Change Order 2 – Bldg #1 Plumbing Upgrades	\$11,537.01
Change Order 3 – Bldg #1 Ground Floor Upgrades	\$10,244.00
Change Order 4 – Kitchen Gut Out ACM Abatement	\$25,032.80
Change Order 5 – Electrical Rewiring Bldg #1 & #2	\$78,488.64
Change Order 8 – Boiler Replacements	\$16,030.20
Change Order 10 – IT Wiring Scope Deduction	(\$14,420.00)

Roll Call:

**COMMITTEE REPORTS**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC HEARING**

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**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

Motion to return to Regular Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

**ADJOURNMENT**

Motion to adjourn at \_\_\_\_ p.m. by \_\_\_\_\_, Seconded by \_\_\_\_\_



Voice Vote:

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION**

**ITEMS DISCUSSED:**